

Stair A

Stair G

Emergency Exit

Librarians' Offices

Stair J

Macchiarola Collection

Curriculum Collection

Periodicals

A - Z

Periodicals
Oversize
(to mezzanine)

Cellar Level

Circulating Stacks, Periodicals, Archives, Computer Lab

MAP KEY

Subjects by Call Number

A-B	PHILOSOPHY - PSYCHOLOGY - RELIGION
C-F	HISTORY
G-GT, H	SOCIAL SCIENCES
GV	SPORTS & PHYSICAL EDUCATION
HA-HM	ECONOMICS & BUSINESS
HV	CRIMINAL JUSTICE
J-K	POLITICAL SCIENCE & LAW
L	EDUCATION
M-N	MUSIC & FINE ARTS
P	COMMUNICATIONS & LITERATURE
Q, T-Z	SCIENCE & TECHNOLOGY
R-S	NURSING & HEALTH PROMOTION

- Group Study Area
 - Quiet Study Area
 - Computer
 - Printer
 - Water Fountain
 - Stairs/Elevator
 - Help
- Bathrooms are located outside of the library on floors 1, 2, and 3.

Technical Services

CIRCULATING STACKS

St. Francis College Library

How long may I check out a given item, and what are the overdue charges?

Material	Location	Loan Time	Fine	Max Fine	Max Checkout
Books	Cellar Level	21 days			25
Textbooks	Circulation Desk	2 hours	\$1/hour	\$100	25
Reference Book	Second Floor	In-Library Use Only			
DVD/VHS	Circulation Desk	3 days	\$1/hour	\$25	5
iPad/Laptop	Circulation Desk	4 hours	\$5/30min	\$650	1

What is the policy regarding renewals?

- ▶ Books may be renewed online by logging into the library website with your SFC credentials or in person for up to two additional 3-week periods if no other patron has placed a hold on them.
- ▶ Senior students working on their theses may keep their books until the end of the semester.
- ▶ Reserve materials may be renewed in person for an additional loan period if no patron has requested it during the time they were checked out.
- ▶ Any further renewals may only be arranged with special permission. We cannot renew materials by phone call or email.

How do I print?

Make sure:

1. From our computers: Log into your SFC account (same username and password as your SFC email).

From your personal device: Connect to SFC-USER wifi with your SFC credentials. Further instructions are available at library.sfc.edu under the FAQ "How do I print?"

2. In the print dialogue, make sure you select "HP Virtual Printer PLC 6" (not /acadprint or /acadsrvr).

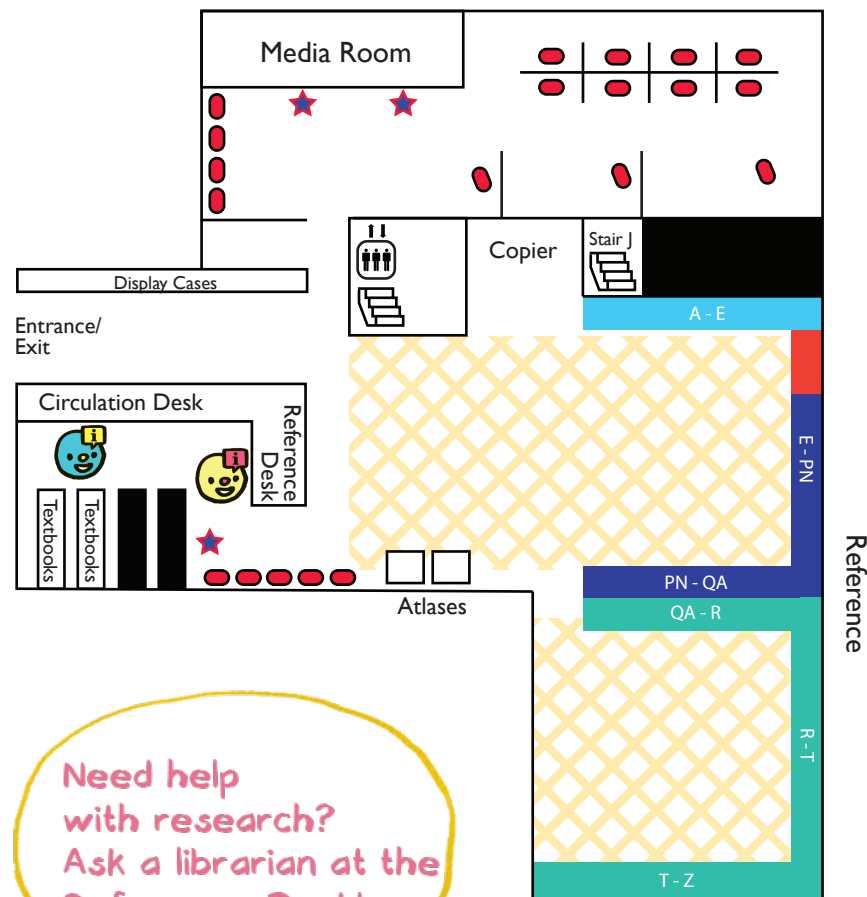
3. Your document is 35 pages or less.

Circulation: (718) 489-5205
Reference Desk: (718) 489-5307

Email: library@sfc.edu
Website: library.sfc.edu

Second Floor

Reference Desk, Circulation, Reference, Media, Computer Lab



"Google can bring you back 100,000 answers. A librarian can bring you back the right one."

-Neil Gaiman